



BOXLEY PARISH COUNCIL
www.boxleyparishcouncil.org.uk

Beechen Hall, Wildfell Close, Walderslade, Chatham, Kent. ME5 9RU
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Clerk Mrs Pauline Bowdery **Assistant Clerk** Mrs Melanie Fooks

A G E N D A

To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that A Meeting of the Parish Council will be held on Monday 8 June 2020. Due to the current situation this will be a remote meeting and anyone wishing to 'attend' needs to contact the Parish Office for information on how to join the call.

1. Apologies and Non Attendance

To receive apologies from members unable to attend

2. Declarations of Interest, Dispensations, Predetermination or Lobbying

Members are required to declare any interests, dispensations, predetermination or lobbying on items on this agenda.

3. Minutes of the Annual Parish Council Meeting 4 May 2020

To consider the minutes and if in order sign as a true record (pages 3-5) .

4. Matters Arising From the Minutes

Minute 3357 – Walderslade Woodland – Clarification of KCC costs. Information still not received

Minute 3358 – Grant request from Friends of Boxley Church – Their planned event is cancelled but they have asked if we BPC would pay for the Public Liability Insurance as in previous years.

5. Crime Report and Police Issues

Crime report. Report not available as site has not been updated

6. Adjournment to enable members of the public to address the meeting

7. Draft Minutes of Recent Committee Meetings

To receive and note the following draft minutes.

7.1 Estates Committee 2020 See report (pages 6-8).

8. Finance

8.1. Payments made out of meeting 27.04.20 – 29.05.20. See report (page 10-13).

8.2. Receipts for the period. 27.04.20 – 29.05.2020. See report (page 13-14).

8.3. Account balances report (page 30).

8.4. End of Year and Audit of Accounts. Report to follow.

9. Annual Governance Accountability Return for the Year Ended 31 March 2020

9.1 **BPC Governance Statement.** Report to follow

To consider the statement and authorise the signature of the document by the RFO.

9.2 **AGAR Section 1-** Annual Governance Statement 2019/20. Report to follow

To receive the RFO's and F&GP Committee recommendations that the statement be approved.

To authorise the signature of the document.

9.3 **AGAR Section 2 -** Accounting Statement 2019/20. Report to follow

To note the recommendation of the RFO that the document is signed.
To authorise the Chairman to sign the document.

10.Policies and Procedures

None on this agenda

11.Reports from councillors/office

Members/staff who have attended any meeting on behalf of the parish council are invited to give a summary.

12.Reports from Borough and County Councillors

Our Ward councillors are invited to report and discuss matters affecting the parish.

13.Grant Applications

13.1 Bearsted Summer Play scheme (report page 8-9)

14.Matters for Decision

To consider issues such as attendance at meetings etc.

14.1 Weaving Heath Village Green Status (page 10)

15.Correspondence

To consider any received.

16.Matters for Information

To consider any received.

17.Items for Next Agenda

Councillors' reports and requests for items to be included on the next agenda to be submitted no later than 28 June 2020.

18.Next Meeting

6 July 2020

Daniela Baylis

Daniela Baylis
Clerk to the Council.

Date 1 June 2020

In accordance with policy the meeting should close no later than 9.30 pm but the Chairman has power to extend it by 30 minutes.

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.